



# Downtown Brampton BIA

## We are hiring!

### **DOWNTOWN CLEAN TEAM COORDINATOR** **Canada Summer Jobs Program – Downtown Brampton 2020**

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#### **JOB DESCRIPTION:**

- Reporting to Downtown Brampton BIA Executive Director

#### **Specific Responsibilities:**

The primary role of this position will be assisting with daily cleaning of the downtown core (sidewalk sweeping, litter pick-up, needle pick-up, mural and art project coordinating, event & marketing support and community engagement with the downtown Brampton business community).

#### **Requirements:**

#### **KEY RESPONSIBILITIES:**

- Working with the support and direction of Downtown Brampton BIA staff, assist City staff in maintaining a clean and safe environment for downtown patrons including hand sidewalk sweeping, hand gutter cleaning, weeding, and poster removal.
- Act as downtown Main Street ambassador and a source of information for downtown patrons and businesses.
- Provide support for events run by the Downtown Brampton BIA.
- General deliveries of posters, flyers and newsletters to downtown businesses.
- Other duties as assigned.
- Check in with BIA & City of Brampton representatives.
- Assess areas of concerns, clean and do summary reports on issues.
- Review outstanding 311 calls.
- Garbage/litter clean-up.
- Removal of posters/vertical litter.
- Assess graffiti/or other vandalism and/or areas in the downtown that need cleaning/power washing.
- Work on art, photography & mural program implementations.
- Detail and results oriented, deadline driven, extremely organized.

#### **Work Conditions:**

- Work hours shall be 14-21 hours a week.
- Having a valid Driver's License is an asset.
- Physical abilities include light lifting, attending events (may include standing for extended periods) stairs and other similar demands.

Please send your resume and cover letter to the Downtown Brampton BIA via email to [downtownbia@brampton.ca](mailto:downtownbia@brampton.ca) by Monday July 27, 2020.