

Each year, City of Brampton employees participate in United Way Campaign initiatives that include: pledges, events, and partnerships with local businesses to raise funds that benefit our community. This year, the United Way Campaign is once again offering a series of public events to raise even more funds for the organizations that make a difference in people's lives.

The City of Brampton would like to invite you to participate in the United Way Food Festival! This will give you the chance to advertise your business in Downtown Brampton and to show that your company cares about giving back to the community. To entice a crowd, we are looking for your business to provide food products and samples that **are \$5 or less per customer. Please note: no drink products are to be sold.**

Customers will purchase products directly from the vendors in a cash transaction (or debit/credit - if the vendor is equipped to provide these options).

EVENT INFORMATION:

Date: Thursday, May 25, 2017

Time: 11:30 am – 2 pm

Location: Gage Park, Downtown Brampton

Details: Food zone, and National Public Works Week Bus Pull.

SCHEDULE:

9 am to 11 am – Set-up

11:30 am to 2 pm – Event duration

2 pm – Event ends

2 pm to 4 pm – Take-down

Please complete and submit all sections of this application to be considered as a food vendor. Submit all applications to Kelsey by mail, fax, or email using the contact information provided below. All submissions must be received by 4:30 pm on **Friday, May 5, 2017.**

Please note: Applications will be rated on a first-come first-serve basis and product offering will be assessed to determine the overall 'fit' with the event. The submission of a *Vendor Application* form does not guarantee inclusion in the event as availability is limited.

To submit an application or for more information, please contact:

Kelsey Wetheral | Events Specialist, Festivals and Special Events
Economic Development and Culture | City of Brampton
T: 905.874.3842 | C: 416.859.5496 | www.brampton.ca
kelsey.wetheral@brampton.ca

VENDOR INFORMATION

A food vendor is defined as a company that sells made-to-serve food or beverage products.

NAME OF BUSINESS: _____

CONTACT NAME: _____

MAILING ADDRESS: _____

PHONE # (B): _____ (H): _____ (C): _____

EMAIL: _____ WEBSITE: _____

DESCRIPTION AND PRICE RANGE OF **ALL PRODUCTS** BEING SOLD AT YOUR BOOTH:
Please note NO drink products are to be sold. No item is to exceed the \$5.00 price point.

HAVE YOU BEEN A VENDOR AT ANOTHER CITY OF BRAMPTON EVENT: Yes / No

If “yes” – please list:

NO. OF STAFF PARTICIPATING: _____

PLEASE CHECK THE FOLLOWING BOXES THAT APPLY TO YOU:

- Booth - **\$250** to participate
- Truck or Trailer - **\$250** to participate
- I am licensed to operate in the City of Brampton. Licence #: _____
- I will need to obtain a one day Special Event License (Approx. \$150.00)

INSURANCE

- I will provide proof of General Liability Insurance coverage in the amount of 2 million dollars, naming the Corporation of the City of Brampton as an additional insured. Note: Proof of coverage must be submitted using the City of Brampton Certificate of Insurance Coverage form completed by your insurance broker (see attached insurance form).

TERMS & CONDITIONS OF APPLICATION

1. All applications must be received no later than Friday, April 28, 2017.
2. Upon acceptance, food applicants will be required to provide notification to the Region of Peel Health Department via the Special Event Application for Food Vendors <https://www.peelregion.ca/health/enviroNew/food/event-organizer.htm> and Propane TSSA Certification (If applicable) to the City, at least 15 days prior to the event.
3. Upon acceptance, all applicants will be required to enter into a standard form agreement provided by the City.
4. Booths will be assigned on a first-come, first-serve basis. Booth allocation is at the **sole discretion** of the City. **Set-up must be complete by 11 am the day of the event.**
5. Booths must stay open until 2 pm, at which time booths must be dismantled immediately.
6. Applicants are responsible for ALL operating supplies including tents, lighting, generators, water, tables, chairs etc. Cement blocks or sandbags must be brought to secure tents. No spikes or any other device may be put into the ground.
7. Applicants are responsible for their own set up and clean up and accountable for keeping their area clean.
8. The use of any apparatus or mechanism for the amplification of sound, including live or recorded music is strictly prohibited, unless approved by the City.
9. Unless approved by the City, no applicant shall sell or distribute glow products.
10. The City reserves the right to decline an application and/or to prohibit the sale or distribution of a product or service that is in direct conflict with an event Sponsor. A Sponsor is defined as anyone that supports or contributes to the event by providing resources that are of value to the sponsored event.
11. The City reserves the right to decline an application which is or would be contrary to any laws, regulations or city policies or detrimental to the City's public image.

____ I have read and agreed to the terms and conditions laid out in this application.

Initial

LEGAL NAME OF BUSINESS OR ORGANIZATION:

REPRESENTATIVE (Print name):

SIGNATURE:

DATE:
